

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
August 6, 2014

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, August 6, 2014, in the Administration Building, Suite 201, 360 Campus Lane, Fairfield, California 94534, by Board President Keith.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Keith, Ms. Renee Pegues, Executive Coordinator, Superintendent-President-Governing Board, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Pam Keith, President
A. Marie Young, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
Naser J. Baig, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

None

Others Present:

Roger Clague
Nona Cohen-Bowman
Shirley Lewis, J.D., Chief Student Services Officer
Yulian Ligioso, Vice President, Finance and Administration
Leigh Sata, Executive Bonds Manager
Diane M. White, I/Vice President, Academic Affairs
Renee Pegues, Executive Coordinator, Superintendent-President/Governing Board
Judy Spencer, Chief of Staff

4. APPROVAL OF AGENDA

Moved by Vice President Young and seconded by Trustee Chapman to approve the Agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Keith recognized Mr. George Guynn, President, Central Solano Citizen Taxpayer Group, (CSCTG) who requested to comment on Measure Q.

Mr. Guynn began by stating he saw in the paper the shortage as far as revenue is concerned for the District in the amount of \$2.4M. In light of not being able to attract enough students, perhaps the District should scale back on Measure Q. It is better to be conservative as opposed to spending a lot of money with no students to fill the buildings.

Board President Keith recognized Professor Lisa Romero, who requested to speak on the international nursing students. Ms. Romero stated working with the students has been one of the most rewarding experiences in her teaching career.

Ms. Romero introduced Andy Uazon, who acknowledged Dr. Laguerre and the Board with gratitude for allowing international students to participate in the program. “It has been an honor,” he said. “Honestly, this was our last chance. We have family in California, relatives out of the country that we are supporting, and for a few of us this was the opportunity for us to bring our children and spouses into the country. The experiences in the classroom have been wonderful. The instructors taught us a lot and did a great job in instructing. All this would not have been possible without the Board’s approval.” The students will be taking their state Boards and we all will be better nurses in the future.

Professor Kathryn Cyr commented that it was a last-minute decision to teach the students, which has been most rewarding. The students are so eager to go to work and take care of people. She stated she didn’t realize how long the students have been waiting and how treacherous it has been for them to pass the California State Boards.

Profess Debra Aguliar, who is new to Solano Community College, stated being with the students at NorthBay was an eye opener. On her first day on the floor, she made sure each student could check the supply closet where they got their first bit of higher education. The riches we have in the supply closet alone was overwhelming for the students. They don’t have to share blood pressure cups and patients don’t have to share thermometers. Every day the students exuded their enthusiasm and excitement for this opportunity.

Board President Keith thanked the instructors and students for sharing their experiences. It was a good learning experience for both. The countries represented were the Ukraine, Philippines, Ethiopia, Nepal, and Moldova.

Board President Keith recognized Mr. George Guynn who requested to comment on the budget. Mr. Guynn's comments were deferred to later on the agenda.

Board President Keith recessed the Study Session at 6:14 p.m.

6. CLOSED SESSION

(a) Conference with Labor Negotiator

Agency Negotiator: Yulian Ligioso, Vice President, Finance and Administration

Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

(b) Public Employee Discipline/Dismissal/Release

Board President Keith called the Closed Session to order at 6:20 p.m.

7. RECONVENE REGULAR MEETING

Board President Keith reconvened the Board Study Session at 7:41 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Keith reported that the Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session. The Board acted in Closed Session to authorize settlement of the PERB unfair practice charge filed by Stationary Engineers, Local 39, against the District involving the District consideration of contracting with the Solano County Sheriff's Office.

The Settlement Agreement provides for a withdrawal of the unfair practice charge by Local 39, and clears the way for the District to contract with the Sheriff's Office to provide District law enforcement services. The District will post a notice stating that it will continue to negotiate with Local 39 on matters within the scope of bargaining. Two District employees will remain in their current positions.

The vote carried unanimously with the following roll call vote.

AYES: Trustee Brown, Trustee Chapman, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young, and Board President Keith

NOES: None

ABSENT: None

Board President Keith reported the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED):

- (a) Analysis of Law Enforcement Services Memorandum of Understanding
Facilitated by Yulian Ligioso, Vice President, Finance and Administration

Vice President Ligioso reported that this was the third time in the last few months that the analysis of law enforcement services for the District was presented to the Board (June and July 2014). This presentation compared the three options previously submitted for consideration by the Board by cost when the District was fully staffed in the Campus Police Department prior to cutbacks.

The recommended Sheriff's Office service level was \$971,354, which supports one service area manager, two Deputy Sheriffs, and two Sheriff Security Officers, plus part-time work.

This item will return to the Board on August 20, 2014, for approval.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and in the Office of the Vice President of Finance and Administration.

- (b) Budget Update
Facilitated by Yulian Ligioso, Vice President, Finance and Administration

Vice President Ligioso gave an overview of the budget addressing: Sound fiscal management self-assessment, historic perspective, pre-adjustment FY 2014-2015 Budget; account analysis, reserve levels, and recommendations.

Recommendations given were as follows:

FY 2014-2015 –

- Address Structural Deficit
 - Expenditure Reductions of >\$1.75M
 - Targeted Reserve Levels of >8%

- Enrollment Management
- Scheduling
- Customer Service

FY 2015-2016 –

- Attain Balanced Budget
- Maintain and/or Improve Reserve Levels

Vice President Young stated she provided Vice President Ligioso with a number of questions about the budget prior to the meeting with her concerns, and stated further, due to time

constraints, that she would address only a few specific questions. She asked for a response to the following concerns from Vice President Ligioso, with copy to the Board members, prior to the next Board meeting. She also asked that the budget information be made available to the Board in a timelier manner before Board meetings.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and in the Office of the Vice President of Finance and Administration.

A full and complete copy of the comments from Vice President Young is available for review on the Solano College Web site at www.solano.edu (Governing Board – Minutes – August 6, 2014 – Appendix A).

Board President recognized Mr. George Guynn, who requested to comment on the budget. Mr. Guynn stated he thought Vice President Ligioso gave an excellent report. In attending other meetings within the county there is usually a lot of fluff, but stated he felt this report was very factual and detailed. The 80% ratio for salaries and benefits appears to be on the high side. Reducing this amount by 10% would be a lot better. All the “noes” need to become “yeses.” The best way to balance the budget is to balance the expenses and revenues and continue to maintain the reserves. Mr. Guynn stated in the next year or two he hopes the District will get back on track. He stated further he is not sure the District will be able to increase the number of students and that we should be prepared if it doesn’t happen.

(c) Measure Q Bond Spending Plan

Facilitated by Leigh Sata, Executive Bonds Manager

Mr. Leigh Sata reiterated to the Board information from the July 16, 2014, Board meeting, which was the first reading for Board input on the Measure Q Bond Spending Plan.

Costs for professional services and reserve were identified, totaling \$42.8M. The Districtwide infrastructure construction was identified, totaling \$57M. A summary of the categories for spending were identified, totaling \$348M. The total Bond project list by campus was identified:

Fairfield - \$74.8M
Vallejo - \$82.8M
Vacaville - \$90.6M

The following is the breakdown of the summary for the Measure Q budget:

1. Program Management and Professional Services - \$25.4M
2. Program Reserve - \$17.4M
3. Districtwide infrastructure construction - \$57M
 - Fairfield - \$74.8M
 - Vallejo - \$82.8M
 - Vacaville - \$90.6M Totaling \$248.2M
4. Measure Q Funding on Budget - \$348M

A recommendation was as follows:

5. Utilize \$7.8M of reserve at Vallejo Center
6. Utilize balance of reserve (plus any accumulated interest) at Fairfield campus.

Sketches of the various facilities were reviewed for each campus.

The Bond Spending Plan will return to the Board for approval at the meeting scheduled August 20, 2014.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and in the Office of the Executive Bonds Manager.

- Academic Senate

There was no Academic Senate report.

11. NON-CONSENT AGENDA ITEM – ACTION ITEM

- (a) Education Services Agreement between Solano Community College District and United Heart Training Center, Fairfield, California

A new education services agreement between Solano Community College District and United Heart Training Center, Fairfield, California was presented for approval by the Governing Board. This contract benefits the international registered nursing program at Solano Community College by providing its international students with a simulation/training center in which to meet the California Board of Registered Nursing's Curriculum regulations for nursing education and Training.

Moved by Trustee Brown and seconded by Trustee Martin to approve the Agreement between Solano Community College and the United Heart Training Center as presented. The motion carried unanimously.

Trustee Thurston expressed concern relative to the method the agreement came about and stated she hoped future agreements will not be as challenging.

Dr. Laguerre responded by agreeing that the only thing that went right was that students benefited. Next time it will be more prudent to handle the logistics by ourselves. This is a great way of getting rid of the waiting list for nursing.

12. ANNOUNCEMENTS

Trustee Chapman announced she still has tickets for the 8th Annual Classic for Kids. The drawing will be held on Friday, September 26, 2014, at 7 p.m., at the Eagle Vines Golf Club in

Napa. This is the proud sponsorship of Solano Coalition for Better Health (SCBD) and benefits the Solano Kids Insurance Program (SKIP).

13. ITEMS FROM THE BOARD

Vice President Young reported that she attended the following College and community events:

July 2014

19 - Northern Solano County Democratic Club Quarterly Luncheon at Fuso Italian Restaurant in Vacaville.

28 - SCCD Board Adhoc Committee meeting.

31 - VIP reception celebrating Vallejo Day at the Solano County Fair. The reception was sponsored by the Board of Directors of the Solano County Fair Association.

August 2014

02 - Vallejo Relay for Life.

03 - Vallejo City Unified School District Measure E Committee meeting.

14. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:09 p.m.

JCL:js

BOARD STUDY SESSION MINUTES.08.06.14.FINAL

PAM KEITH
BOARD PRESIDENT

APPROVED

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days